

# SUNY EMPIRE STATE COLLEGE

## MEMORANDUM OF UNDERSTANDING BETWEEN BRYANT & STRATTON COLLEGE AND THE STATE UNIVERSITY OF NEW YORK EMPIRE STATE COLLEGE

### *Introduction*

This Memorandum of Understanding (the "MOU") is between the Bryant & Stratton College and the State University of New York (the "SUNY") Empire State College to establish an educational agreement. Through the agreement, SUNY Empire State College will provide Bryant & Stratton College bachelor's degree students with a special early application and admission process to SUNY Empire State College's MBA in Management and MBA in Global Leadership programs.

### *Objectives of the Agreement*

To provide BRYANT & STRATTON COLLEGE bachelor's degree students with an early admission pathway to SUNY Empire State College's MBA in Management and MBA in Global Leadership programs.

### *Terms of Agreement*

1. Bryant & Stratton College students applying to SUNY Empire State College under this agreement will use the standard SUNY Empire State College graduate application and include the special Bryant & Stratton College agreement admission code.
2. Bryant & Stratton College students applying to SUNY Empire State College's MBA in Management or MBA in Global Leadership programs through this pathway must have completed 75-credits of undergraduate work toward their bachelor's degree at Bryant & Stratton College and the prerequisite courses required by the SUNY Empire State College's MBA in Management program and MBA in Global Leadership program.
3. Bryant & Stratton College students who apply through this program must have a 3.0 overall grade point average (GPA) at the time of their application and a "B" grade or better in each prerequisite course required by the SUNY Empire State College's MBA in Management program and MBA in Global Leadership program. Students who have a 3.0 GPA and a B or better in each prerequisite courses will be considered to have met the coursework requirements for admission.
4. Both SUNY Empire State College MBA programs will create a Writing for Business course that will be taught by Bryant & Stratton College. Students who complete this course with a grade of B or better will have the application essay requirement waived and will be considered to have the minimum level of written communication skills necessary for program admissions.
  - a. SUNY Empire State College MBA faculty and Bryant & Stratton College faculty will meet annually to review student performance in the course, review the correlation between course performance and performance on writing assignments in SUNY Empire State College MBA courses, perform norming sessions on the course's rubric(s), and make course and rubric revisions as necessary. All course changes must be approved by the SUNY Empire State College MBA faculty and appropriate curricular review body at Bryant & Stratton College.

- b. Students who do not complete the Writing for Business course, but meet the other pathway criteria, may apply to SUNY Empire State College under this agreement. However, they will have to submit the standard two essays that will be evaluated per SUNY Empire State College's standard review criteria.
5. Bryant & Stratton College students who apply through this program will have the letters of recommendation requirement waived.
6. Bryant & Stratton College students who apply through this program will receive a waiver of the \$50 application fee.
7. All acceptances under this pathway will be valid for 3-years and be conditional on students successfully completing their bachelor 's degree with Bryant & Stratton College with a 3.0 or better GPA.
8. Bryant & Stratton College students who do not meet the requirements of this pathway agreement may apply through SUNY Empire State College's regular admissions process.
9. The MOU may be amended or renewed by mutual agreement in writing. SUNY Empire State College and BRYANT & STRATTON COLLEGE agree to bring matters of concern that affect this MOU to the attention of the other Party's designated representative for discussion and amendments, as necessary.
10. SUNY Empire State College will provide a single point of contact for Bryant & Stratton students who want to apply through this program.
11. SUNY Empire State College and Bryant and Stratton College may conduct joint on line informational sessions about this agreement for Bryant & Stratton College students.
12. SUNY Empire State College will provide Bryant and Stratton College with informational materials for the MBA in Management and MBA in Global Leadership programs.
13. Any publication and marketing of this educational agreement will be subject to the prior approval of both SUNY Empire State College and BRYANT & STRATTON COLLEGE.
14. Either Party may terminate this MOU on forty-five (45) days advance notification in writing, certified mail return receipt required.
15. This Agreement may not be assigned by either party without the prior written consent of the other, which consent shall not be unreasonably withheld.
16. This affiliation is not exclusive to either party.
17. SUNY Empire State College and BRYANT & STRATTON COLLEGE agree that each is acting independently of the other, that they are not joint ventures, and that neither party is an agent of the other.

## *Additional Guidelines*

### *Background*

#### **BRYANT & STRATTON COLLEGE**

Bryant & Stratton College is a private college that provides career relevant education with a focus on student success in a personalized environment preparing graduates for career and life pursuits in the 21st century. The College is regionally accredited by the Middle States Commission on Higher Education, which is an institutional accrediting agency recognized by the U.S. Secretary of Education, and the Council for Higher Education Accreditation. Bryant & Stratton College has 19 campus locations in New York, Ohio, Virginia, and Wisconsin, as well as an Online Education division and a Continuing Education division. For over 160 years, Bryant & Stratton College has offered students access to career relevant education leading to bachelor's degrees, associate's degrees, diplomas, and professional certificates in the fields of business, justice studies, design, financial services, healthcare, hospitality, human resources, paralegal studies, and information technology. Specifically, Bryant & Stratton College offers Bachelor level programs of study that lead to a Bachelor of Business Administration (BBA), Bachelor of Science (BS), Bachelor of Professional Studies (BPS) and Bachelor of Science in Nursing (BSN) within business and healthcare disciplines.

### *General Information*

Further information about SUNY Empire State College may be obtained by calling the Student Information Center at 800 847-3000.