



**UPPER IOWA
UNIVERSITY**

EDUCATION BUILT FOR LIFE

Articulation Agreement

By and Between

**Upper Iowa University and
Bryant & Stratton College**

June 2019

1. Purpose

Upper Iowa University (hereinafter "UIU") and Bryant & Stratton College (hereinafter "BSC") recognize the need and importance of facilitating a seamless transition for students moving from one institution to the other as they pursue their educational goals. UIU and BSC enter into this agreement to minimize duplication of coursework, loss of credit, and administrative obstacles. This Agreement is also intended to foster and promote continued communication between the two institutions in order to develop and promote additional opportunities for articulated seamless transfer. Lastly, this Agreement provides students the opportunity to pre-plan their college careers.

2. Marketing and Communication

UIU authorizes BSC to identify UIU as an institutional transfer partner on the Bryant & Stratton College website and in print publications. Likewise, UIU will list BSC on its own website as a transfer partner. UIU will provide BSC a landing page address to be used for any links from Bryant & Stratton College's website to UIU's. UIU also authorizes BSC to use its logo on the Bryant & Stratton College website and in print publications. UIU, as the receiving school, will administer course and program equivalency guides and provide copies and/or links to BSC. Each school shall publish the equivalency guides on its website. Any marketing or publication of this signed articulation agreement in print will be subject to the prior approval of both parties.

3. Admission & Transfer of Credits

UIU will waive its one-time application fee for BSC students who apply to UIU.

As the receiving school, UIU agrees to transfer up to 78 lower-division college semester credits from Bryant & Stratton College. These 78 semester credits include: (a) No more than nine semester credits that transfer as Exercise and Sport Studies (EXSS) activity courses, including transcribed intercollegiate athletics; (b) No credits from courses identified by UIU as remedial or developmental; (c) No more than 30 semester credits from occupational diploma programs. An additional 12 upper-division credits may be transferred from four-year institutions for a total maximum of 90 semester credits.

Coursework from BSC will be transferred following the guidelines in the then-current program equivalency guide; if no program guide exists for the student's pathway, coursework will be transferred following guidelines in the then-

current full course equivalency guide. Courses not listed on the equivalency guide will be accepted in transfer as general elective credits.

Transfer grades lower than a C- are not accepted by UIU.

Students from Bryant & Stratton College must meet UIU transfer student admission requirements effective at the time of application. UIU accepts students on a continuous enrollment basis.

UIU cannot guarantee students will be able to complete all requirements for graduation within the 120-credit minimum required for graduation.

Grades earned in courses accepted for transfer will appear on a student's UIU transcript and articulated credits earned will count toward the total number required for graduation. Grades earned at BSC or any other institution other than UIU will be used in calculating the major/endorsement GPA. Credits for lower-division coursework from BSC that transfer as equivalent to UIU 300- or 400-level courses may not count as upper-division credit at UIU.

Upon request, UIU will provide materials, catalogs, program degree plans and other information to BSC advisors and students to facilitate their understanding of UIU requirements and academic programs. BSC understands program degree plans are subject to change and transfer students must fulfill the program requirements effective the date of their first registration. UIU will provide advising to BSC students inquiring about UIU programs and/or available learning modalities. UIU advisors are available to meet with staff at BSC as needed.

Bryant & Stratton College will provide official transcripts to UIU as requested by BSC students and alumni applying to UIU in accordance with this agreement subject to existing BSC policy regarding distribution of and costs for transcripts.

4. Partnership Advantages

All full-time and part-time faculty and staff members at BSC (including adjunct faculty) will receive a tuition grant for all courses taken at UIU for academic credit. The faculty or staff members must mention they are from a *Partnership Advantage* institution and request the tuition grant at time of registration. They will be asked to present verification of employment.

UIU will waive the application fee for BSC faculty and staff members who apply to any of UIU's graduate programs, as long as proof of the applicant's employment at BSC is provided with the application. All graduate program applicants with an undergraduate degree that does not include UIU required foundational courses may be required to take those courses in addition to the specific graduate program courses for the desired degree.

5. Provision for Renewal and/or Cancellation

This agreement will remain in effect until a new agreement is signed or the partnership is terminated by either school following guidelines below. Should there be changes at either school that will affect this agreement, that school shall notify the other in a timely manner so a new agreement can be discussed and reached.

Both schools will inform the other of curriculum changes and any associated course equivalency/transfer guide updates will be made accordingly as needed.

BSC and UIU agree to provide at least one hundred eighty (180) days advanced written notification of their intent to cancel the agreement. BSC students already accepted at UIU will be allowed to complete their degrees under the catalog guidelines in place at the time they started with UIU, as long as they complete their degrees within

seven years of the time they enrolled in their first class with UIU. BSC students in the process of applying to UIU at the time of cancellation will be allowed to complete the application process and complete degrees, subject to the requirement to complete the degree within seven years of the first UIU course enrollment.

6. In Conclusion

This agreement represents the entire articulation agreement between Bryant & Stratton College and Upper Iowa University and shall not be subject to any waiver, modification or discharge except in writing and signed by both parties.

This agreement shall be governed by the academic policies and procedures in the 2019-2020 UIU Academic Catalog, the 2019-2020 BSC Catalog, and the laws of the State of Iowa.