



Bryant & Stratton College

PRE-LICENSING - FAQ

What is the difference between Personal Lines and Property & Casualty?

Personal Lines Insurance only covers Auto and Home Insurance. Property & Casualty Insurance Covers Auto, Home and Commercial Insurance. What you need to get licensed in usually depends on what company you work for or what you are looking to sell. For detailed information, please contact NYS Department of Financial Services at 518-474-6630 or licensing@dfs.ny.gov.

How do I register for a pre-licensing course?

To register for a course, please click on the registration link below and fill out the online application.

[Register Here!](#)

*Please note: when registering you must choose the nearest location to you.

How do I know I am registered?

Once you submit your registration form, your local Financial Services Coordinator will be in contact to confirm your information within 1-2 business days.

Is there a course textbook?

Yes, all our pre-licensing courses have a book that will be mailed to you prior to class. The textbook is included in the tuition cost.

When will I receive my textbook?

Textbook orders will be placed as soon as the registration and payment for the course have been received. You should receive your textbook within 3 - 5 business days.

How do I make my payment for the course?

Once you submit your online registration form, your local coordinator will be in contact to obtain payment over the phone within 1-2 business days. We accept Visa, MasterCard, American Express, Discover, Check or Cash. We do not accept Financial Aid or offer payment plans for these courses.

What is an instructor led webinar?

An instructor led webinar is conducted in a LIVE format. You must attend the class during the days and times it is scheduled for. These webinar sessions are not recorded due to the virtual attendance requirement. These courses are not available in a self-paced format.

When will I receive the link to access my course?

A reminder email with the link to the course plus additional materials for the class will be emailed within the three business days prior to the start of class.

What should I do if I haven't received my link?

If you have not received your link within the 3 business days prior to the start, please contact your local coordinator during our office hours:

Monday - Thursday | 8am-6pm

Friday | 8am-12pm

What software do I need for the webinar courses?

All our Pre-licensing courses are conducted through "GoToMeeting." It is highly recommended that you use a microphone and camera but it is not required. The program has a chat box feature where you can ask questions and communicate with the instructor and other students. For GoToMeeting support, [click here](#).

What happens if I miss class time?

All attendance is recorded after the class session has ended for that day. Time that is missed during class must be made up in a future course. To find out when a future course is running, contact your local coordinator.

*Please note: you will not receive your certificate of completion until all missed time is made up.

What exams are needed to obtain an insurance license?

To obtain any insurance license, you must pass two exams, our Bryant & Stratton College Certificate exam and the New York State Exam, which is provided through PSI.

*Please note: the NYS Exam fee is NOT included in your tuition and requires a separate registration through PSI.

How do I register for the State Exam?

The State Exam is given through PSI
(home.psiexams.com | 1-800-733-9267)

Our course will provide you with detailed instructions on how to schedule your NYS Exam on the first day of class.

How do I complete the Bryant & Stratton College Certificate exam?

The Bryant & Stratton College Certificate exam is provided to you through a link that is emailed after the last day of class. The email will have detailed instructions on how to access the course final exam. Our program allows you 4 attempts to pass the exam. If you require more than 4 attempts, please contact your local coordinator for further instructions.

Local Financial Services Coordinators

Albany

Amy Miller - amiller@bryantstratton.edu - 518-437-1802 ext. 3720

Buffalo

Lindsay Dorato - lbdorato@bryantstratton.edu - 716-625-6300 ext. 2131

Rochester

Kate Pizzo - kmpizzo@bryantstratton.edu - 585-272-7200 ext. 3159

Syracuse

Rebecca Boulton - raboulton@bryantstratton.edu - 315-652-6500 ext. 3669